



School of Knowledge
(St. Mary's Group of Schools)

AGREEMENT FOR PROVIDING TRANSPORTATION

Rules and Regulations regarding School Transportation:

- 1) School Transportation will be provided to those who are already availing of it.
- 2) SOK have outsourced the transport to **Emirates Transport** and **Al Silaa Private Passenger Transport**.
- 3) The buses are equipped with **CCTV Cameras** and will very soon have the **GPS Tracking System** as well.
- 4) All information regarding the buses i.e. Name, Contact number of the drivers are uploaded on the School website.
- 5) Buses will ply on all working days as stipulated by SPEA i.e. **(Monday to Thursday)**

Roles and responsibilities of parents:

- Parents must adhere to all the rules regarding transportation.
- **Parents must be present at the drop off and pick up points 5minutes before the arrival of the bus (as per the scheduled time given).**
- During the drop off time if no one is there to pick up the student, the driver will bring students of **Year 4 and below back to school**. Parents will thereafter be informed.
- The student shall strictly travel by the bus route assigned to him/her and **will not be allowed to use any other bus route without prior approval**.
- Calls to drivers pertaining for early pick up will not be entertained at any time. Parents **must inform the class teacher in advance and write a note in the diary in case the child needs to be picked up early**.
- Change in pick up or drop off point at any time during the academic year **will be subject to the availability of seat in the new bus route and if the pick-up and drop off point is within our logistic route plan**.

Transport Fees:

Annual Transport Fees	
For Sharjah	AED 3800/- (10 Months)
For Ajman	AED 4000/- (10 Months)

TERM	SHARJAH	AJMAN	DATE OF PAYMENT
TERM 1(SEPT 2022 –DEC 2022)	1,520 AED	1,600 AED	24 TH AUGUST 2022
TERM 2(JAN 2023-MAR 2023)	1.140 AED	1,200 AED	24 TH DECEMBER 2022
TERM 3(APRIL 2023- JUNE 2023)	1,140 AED	1,200 AED	24 TH MARCH 2023
TOTAL BUS FEE	3800 AED	4000 AED	

- The payment option is available online through **Skippy App** and can be paid in the School Accounts Department as well.

Fee charge policy for partial usage in case of new admission during midterm

Period of Bus Usage Fees Chargeable	
For period of Less than two weeks	Fees chargeable for one month
For period between two weeks and one month	Fees chargeable for two months
For period exceeding one month	Fees chargeable for three months
For period exceeding 2 months	Fees chargeable for five months

- If the parent defaults in the payment of fees by the said **date the bus facility will not be provided and it will be the responsibility of the parent to take care of their child's transportation.**
- Parents should refrain from sending cash with the student. **School will not be responsible for any mishandling of the cash.**

The buses will ply adhering to all safety protocols. Request you to read all the above terms and conditions and adhere to them.

Kindly fill the form given below and mail it to the class teacher by Thursday 10th Nov 2022.

✂.....

I have read the terms and conditions, accept and agree to abide by it.

Name of the student: _____ Comp. No. _____ Yr./Sec: _____

Name of the Parent: _____ Res.No.: _____

Contact No. of Father: _____ Contact No. of Mother: _____

Email ID of Father: _____ Email ID of Mother: _____

Signature of Father: _____ Signature of Mother: _____