



School of Knowledge
(St. Mary's Group of Schools)

Parental and Guardian Engagement Policy



Reviewed By & Date	SLT & MLT / JUN 2025
Next Revision Date	JUNE 2026

VISION OF THE SCHOOL

Striving for excellence, striding towards success and seeking new horizons
for personal growth and worth.

MISSION STATEMENT

Each toddler walking through the gates of School of Knowledge is viewed as a talent reserve and the school works relentlessly towards empowering each and every child.

CORE VALUES

We believe:

- ✓ In fostering honesty, charity, justice and service to others.
- ✓ In empowering critical and creative thinking.
- ✓ In a collaborative learning environment that involves co-operation among students, teachers, school leaders, staff and parents.
- ✓ In enabling students to become global citizens to face the challenges of the 21st century.

1. Purpose:

The purpose of this policy is to establish a framework for effective engagement and collaboration between the **School of Knowledge** and the parents and guardians of its students. This policy aims to enhance student learning and development through active participation, communication, and partnership with families.

2. Scope and Applicability:

This policy applies to:

- All parents and guardians of students enrolled at the **School of Knowledge**.
- School staff, including teachers, administrators, and support staff involved in parent and guardian engagement
- All activities, programs, and communications related to parental involvement in the educational process.

3. Policy Statement:

The **School of Knowledge** is committed to fostering a strong partnership with parents and guardians to support student success. The school will:

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- Encourage active participation of parents and guardians in their children's education and school community.
- Provide regular and meaningful communication regarding student progress, school events, and educational opportunities.
- Comply with **Sharjah Private Education Authority (SPEA)** regulations and best practices in parental engagement.

4. Engagement Procedures:

A. Communication with Parents and Guardians:

1. Regular Updates:

- The school will provide regular updates to parents and guardians through circulars, newsletters, emails, and announcements on the school's website or app.

- Information will include academic calendars, school events, student progress reports, and important notices.

2. Parent-Teacher Conferences:

- The school will organize parent-teacher conferences every month allowing parents and guardians to discuss their child's progress, achievements, and areas for improvement with teachers.
- Additional meetings may be scheduled as needed to address specific concerns or support student development.

3. Open House Events & Orientation:

- The school will host open house events and orientations at the beginning of each academic year to introduce parents and guardians to the school staff, policies, and programs.
- These events will provide opportunities for parents to ask questions, tour the school, and learn about the curriculum and extracurricular activities.

B. Parental Involvement in School Activities:

1. Volunteering Opportunities:

- Parents and guardians will be encouraged to volunteer for various school activities, including events, field trips, and classroom support.

2. Parent-Teacher Council (PTC):

- The school will support the establishment of a Parent-Teacher Council (PTC) to foster collaboration between parents and staff in planning and organizing school events.
- The PTC will serve as a forum for parents to express their views, share ideas, and participate in decision-making processes related to school policies and programs.
- The PTC will help in organizing community enrichment programmes and SPEA initiatives.

3. Workshops and Educational Programs:

- The school will offer workshops and educational programs for parents and guardians on topics such as child development, academic support strategies, and technology use.
- These programs will aim to equip parents with skills and knowledge to effectively support their children's learning and well-being.

C. Feedback and Consultation:

1. Parent Surveys:

- The school will conduct surveys to gather feedback from parents and guardians regarding their experiences, concerns, and suggestions for improvement.
- Survey results will be analyzed, and findings will be shared with the school community to inform planning and decision-making.

2. Communication Channels:

- The school will maintain open communication channels for parents and guardians to contact teachers, counselors, and administrators with questions or concerns.
- Parents will be encouraged to reach out proactively and will receive timely responses to their inquiries.

D. Supporting Student Learning at Home:

1. Resources for Parents:

- The school will provide resources and materials to help parents support their children's academic progress at home, including homework guidelines, study tips, and access to educational websites.
- Information about community resources, such as tutoring services and educational programs, will also be made available.

2. Parent Workshops:

- The school will organize workshops to educate parents on how to create a supportive home learning environment, including strategies for effective homework supervision, reading at home, and managing screen time.

3. Parent Education Initiatives:

- The school will implement initiatives aimed at increasing parental knowledge about the curriculum, assessment processes, and educational standards to foster a deeper understanding of their children's learning experiences.

5. Monitoring and Evaluation:

The **School of Knowledge** will regularly evaluate the effectiveness of its parental and guardian engagement strategies through surveys, feedback sessions, and participation rates in school activities. The school leadership will review and adjust the engagement policy as needed to ensure it meets the needs of families and supports student success.

6. Compliance with SPEA Regulations:

The **School of Knowledge** will ensure that its parental engagement policy complies with the standards set by the **Sharjah Private Education Authority (SPEA)**. The school will continuously seek to align its practices with national and local guidelines regarding parental involvement in education.